

COMPANY LETTERHEAD

(Letterhead must include company information (address, city, state, zip, phone))

Insert Date

Clark County Development Services
4701 W. Russell Road
Las Vegas, NV 89118

Re: Cancellation of Permit

Permit #: _____

Project Address: _____

Please cancel (*Insert Type of Permit i.e., Building, elec, mech plumb*) for (*Insert Name of Company i.e. ABC Construction*) for (*Must insert the purpose or reason*).

Thank you,

(*Signature Required*)

Name

Title of Person Signing (*Must be a company principal or representative*)

**PLEASE SUBMIT LETTER TO OUR CUSTOMER SERVICE DESK AT:
pacenter@ClarkCountyNV.gov**